

Consolidated Summary Sheet for Participant - Evaluation of the Training Course - CSPT Overall Summary				
Programme / Course / Workshop Title		3rd Authors training Disaster Management Platform – Decision Support System for Training Management		
Code		HRDP 2009 WEB 90		
Training Institution		DMI - InWEnt Cap.Build.Intern.		
Duration		from	23-07-2010	to 28-07-2010

Overall training course and objectives					(Q: 9-1, 6-1 to 6-3 and 5-1 to 5-3)	
Number of questions (7) where response rounded average is equal to					Evaluation Index (EI)*	Rating**
1	2	3	4	5		
1	5	0	0	0	4.75	successful

Objectives:	
6-1-1	"Content managers" of DMI have authoring skills to structure and update the platform
6-1-2	The content managers have a task list for the next 4 month for the updating of the missing information in iDRM and concepts of disaster risk management
6-1-3	The content managers know the processes and procedures of training management and the links for communication and guidance of content managers ASEM and InWEnt advisor are established and work
9-2 None	Please name topics that were not covered, but would have been important for your work!
9-3	I liked especially: Designing and Uploading part, Tools of working, Newstickers, Galleries, Personnel Database.
9-4	I disliked especially: Internet Server Problems

Organisation and venue					(Q: 7-1 to 7-11)	
Number of questions (11) where response rounded average is equal to					Evaluation Index (EI)*	Rating**
1	2	3	4	5		
3	6	0	1	0	7.75	very good

Remarks	
7-5-1	In your view, which materials or information were omitted?

Analysis & conclusions by participants

Follow-up	
8-1	Which follow-up activities would you recommend? More Training on Platform for better Results, Constant communication between institute, trainer and the participants, Monitoring in the work folders of the content managers.

8-2 **What action does your institution need to carry out in order to take maximum advantage of this training?**

Proper Internet Connection, guidance and by providing with the necessary information.

8-3 **Further comments and suggestions for improvements:**

Sustainable Internet connection, another training session in near future

Awareness, skills and immediate action

10-1 **What kind of awareness did you receive through this training?**

Platform Designing, Uploading, Managing Contents

10-2 **Which skills did you acquire or improve through this training?**

Use of more precise words, Technical knowledge, Editorial and Management of Content

10-3 **As a result of this training, what immediate action can you perform at your work in future?**

Start working on the platform, Updating and restructuring the various pages of the platform

Methodology / learning effect - How do you assess (Q: 4-1 to 4-5 and 3-1 to 3-5)

Number of questions (11) where response rounded average is equal to					Evaluation Index (EI)*	Rating**
1	2	3	4	5		
9	2	0	0	0	10.5	excellent

Relevance and impact of the work (Q: 2-1 to 2-4)

Number of questions (4) where response rounded average is equal to					Evaluation Index (EI)*	Rating**
1	2	3	4	5		
4	0	0	0	0	4	excellent

2-1-1 **Please name topics that were not covered, but would have been important for your work!**

None, Some tools like Polls, Mailing Lists

2-2-1 **If you can't apply the new skills, please give your reasons**

2-3-1 **Please explain the plans for implementation of your skills in brief!**

Could have a separate channel called "Media Release" on the Platform, Exposure to Information and self study, Research on the concepts of iDRM thus restructuring every page with relevant information.

2-3-2 **What support do you need for an efficient implementation?**

2-4-1 **If you can't pass your new expertise to colleagues, please give the reason**

Based on the rounded average of all modules Questions 3.6 and 3.7

The complexity of the course / module content was **just right**

The amount of information was **high**

Explanations of the evaluation process

The Evaluation Index is calculated by giving a weight to each frequency of answer scores (rounded from values between 1 and 5) FRAAS.

* **Relative weight of mode for Evaluation Index (EI) calculations:**

Average rounded	weight	The Evaluation Index is the sum of weighted frequencies of the answer scores (rounded from values between 1 and 5): $(\text{"FRAAS =1" *1})+(\text{"FRAAS =2"*0,75})+(\text{"FRAAS =3"*0,5})+(\text{"FRAAS =4"*0,25})+(\text{"FRAAS =5"*0})$ frequency of rounded average answer score = FRAAS These weights will automatically be applied in the analysis
1	1.00	
2	0.75	
3	0.50	
4	0.25	
5	0.00	

For each category of questions, the intervals of the Evaluation Index are translated into the following verbal values. The intervals depend on the number of questions in the category.
The ranges and verbal values for each category of questions:

Overall training course and objectives (Q: 9-1, 6-1 to 6-3 and 5-1 to 5-3)

Range of EI-scores	Rating**	7 Questions
5,6 - 7 (>80%)	very successful	
3,5 to 5,5 (>50%)	successful	
3,4 or below (<50%)	unsuccessful	

Organisation and venue (Q: 7-1 to 7-11)

Range of EI-scores	Rating	11 Questions
10 - 11 (90%)	excellent	
7,7 -9,9 (70%)	very good	
5,5 - 7,6 (50%)	good	
below 5,5	poor	

Methodology / learning effect - How do you assess (Q: 4-1 to 4-5 and 3-1 to 3-5)

Range of EI-scores	Rating	11 Questions
9,9 - 11 (90%)	excellent	
7,7 - 9,8 (70%)	very good	
4,4 - 7,6 (40%)	good	
below 4,4	poor	

Relevance and impact of the work (Q: 2-1 to 2-4)

Range of EI-scores	Rating	4 Questions
3,6 - 4 (90%)	excellent	
2,8 - 3,5 (70%)	very good	
2 - 2,7 (50%)	good	
below 2	poor	